

EXPLORERS 2022

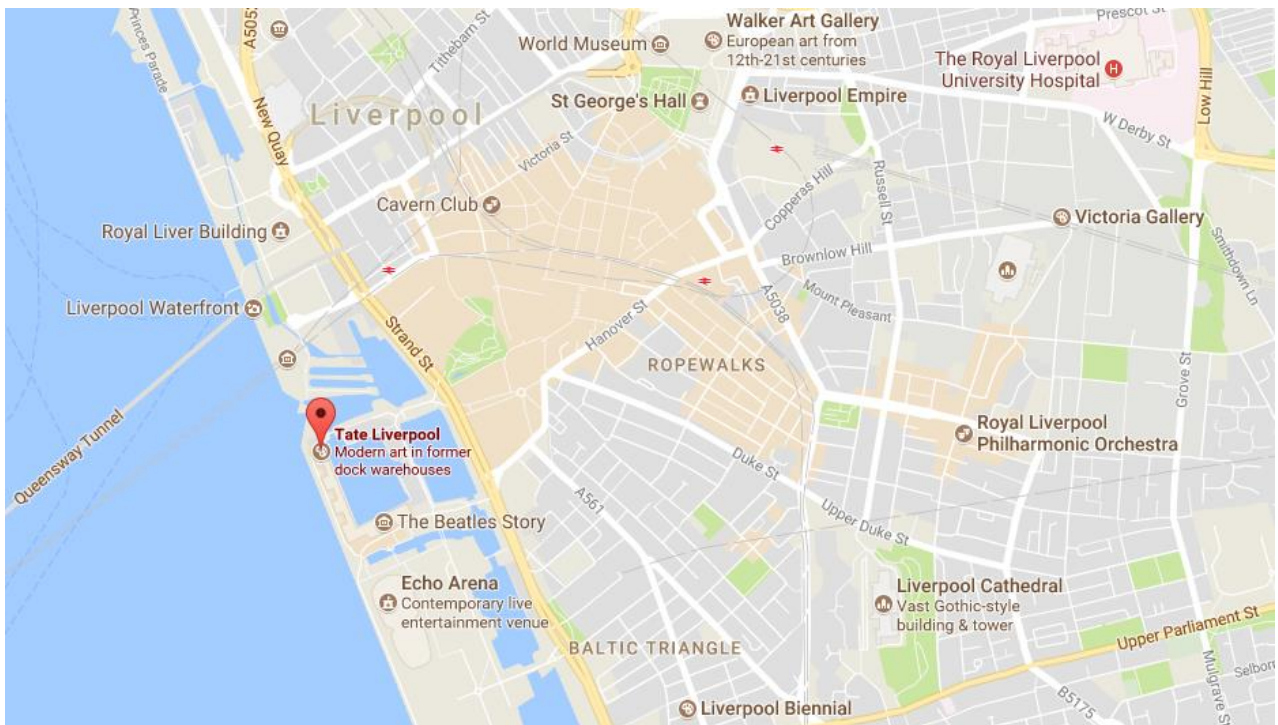
16-17 NOVEMBER, TATE LIVERPOOL

ARRIVING AT TATE LIVERPOOL

LOCATION AND ADDRESS: Albert Dock, Liverpool L3 4BB

REGISTRATION 10:00am PROGRAMME- 10:30am – 4:00pm

Project Art Works contact number in emergencies: **07749 845229**



Tate Liverpool on Google Maps: <https://goo.gl/maps/QPHN7fyex6n>



BEFORE YOU COME

If you haven't already done so, [Please complete the questionnaire](#) so we can make sure we can respond to people's needs appropriately, and give everyone the best experience.

If you need support in any part of the joining instructions, please email jessica@projectartworks.org

PARKING

There is no parking onsite without prior arrangement. **Please inform Project Art Works in advance if you require disabled parking or a drop off close to the building.** We will try to accommodate everyone's needs, but cannot guarantee a space if we don't know you need one.

Public car parking is available on Gower Street, a few minutes walk from Tate Liverpool.

ENTERING THE BUILDING

The Main Entrance to the building is on Albert Dock. The walkway along the dock is a flagstone pathway, which may be uneven, and extra care should be taken if you have mobility issues or may be unsteady on your feet.

The entrance for the EXPLORERS Event 2022 is the EVENTS ENTRANCE, located a few metres from the Main Entrance, next to the Café.



REGISTRATION

Please register when you arrive. Registration will take place between 10:00 – 10:30 at the Ground Floor Events Entrance front desk.

Once you have registered, go to the Floor 4 Concourse, where tea and coffee will be available. **The programme begins at 10:30**

There is an accessible lift available for wheelchair users which leads directly to the 4th Floor Events area and 1st Floor Clore Studio. These areas are separated from the rest of the gallery, and we have exclusive use of them for this event.

For late arrivals, please register and go straight to your chosen programme option, if you have made one.

Galleries are accessible via lifts near the main entrance. These lifts are small but can accommodate most wheelchairs. Please alert Tate staff if you need support to access a lift.

TOILET FACILITIES

Ground Floor: There is a Changing Place toilet in the ground floor foyer, a gender-free accessible toilet and gendered toilets in the basement, next to the lockers.

Floor 1: A gender-free accessible toilet and dualgendered toilets to the right as you exit the lift, close to the **Clore Studio**.

Floor 4: A gender-free accessible toilet and dualgendered toilets to the right as you exit the lift, close to the **Boardroom** and entrance to the **Auditorium**.

Tate Visitor Assistants will be in the gallery and able to direct people to the right location.

BAGS AND RUCKSACKS

If you arrive at Tate Liverpool with large or overnight bags, please go to the **Main Reception** to deposit your bags in the Basement Lockers. For smaller bags or those that are required during the day, there will be space in the cloakroom on the Floor 4. Large bags and rucksacks are not permitted in the gallery spaces.

EMERGENCY AND EVACUATION PROCEDURES

When you arrive at Tate Liverpool please look for the evacuation points and what to do in the event of an emergency. The emergency exits are clearly marked on each floor. Tate Visitor Assistants will support you in the event of any emergencies.

Please notify Project Art Works staff of any risks or incidents as soon as they are identified.

QUIET SPACES

If you need a quiet space urgently they are available on the 1st Floor and 4th Floor. Please contact Project Art Works or Tate staff if you think you may need to use these.

Hospitality Room 2 has been designated a general quiet space for the use of EXPLORERS Event attendees who wish to find some time away from others and relax. If you visit this space, please respect other people present.

LUNCH and BREAKS

There will be breaks in the programme for refreshments at:

11:15 – 11:45	Tea and coffee – served in Hospitality Room 1
12:30 – 2:00	Lunches (in 3 sittings) – served in the Concourse area
2:45 – 3:15	Tea and coffee – served in the Concourse area

Films will be screened in the Auditorium during these breaks in the programme.

Refreshments are provided by Tate Catering. If you have specific dietary requirements please make sure this is known to Project Art Works or Tate staff.

Please do not take drinks or food into gallery spaces.

DURING THE EVENT

If you have any concerns or any issues, please speak to any member of the Project Art Works team – we can be identified by our multicoloured lanyards, or to a member of the Tate staff, who will be happy to support you.

AT THE END OF THE EVENT

The event ends at **4:00**. As we will have much tidying up to do, please leave each space promptly. The Ground floor hospitality spaces can be used for conversations up until 5.30pm.